

Southwest Decision Sciences Institute Distinguished Service Award

This award may be presented occasionally to a member who, over a period of years, has made outstanding contributions to SWDSI. The following criteria appear in the resolution establishing this award:

1. A nominee must have been a member of SWDSI for ten years.
2. A nominee must be member of DSI.
3. A nominee must have served in a leadership capacity or have, over a period of years, made a substantial contribution to SWDSI in other ways.
4. A nominee must have been a frequent contributor to SWDSI as an author/presenter, track chair, discussant, etc.

Also to be considered are the nominee's contributions to DSI and to Alpha Iota Delta honorary as well as other criteria determined by the Distinguished Service Award Selection Committee. Previous recipients of the SWDSI Distinguished Service Award are not eligible to receive the award a second time.

Procedure for Implementation of SWDSI Distinguished Service Award

1. The name of the award will be "Southwest Decision Sciences Institute Distinguished Service Award".
2. The award will take the form of:
 - a. A wooden plaque, at least 12" * 15" in dimension, with engraved metal attachment which will include:
 - the SWDSI logo
 - the name of the award
 - the name of the recipient
 - the year of the award; and
 - b. A citation listing the service which the recipient has provided to SWDSI; and
 - c. The printing of the citation as a page in the *Proceedings*.
3. This award will be presented to the recipient at the annual Business Meeting.
4. Nominations for the award will be sought annually, but there is no requirement that the award be presented annually.
5. The criteria for eligibility were established as follows: (Criteria a. to d. are required while criteria e. and f. are preferred.)
 - a. Ten year's membership in SWDSI
 - b. Member of DSI
 - c. Has served in a leadership capacity or has, over a period of years, made a substantial contribution to SWDSI in other ways
 - d. Has been frequent contributor to SWDSI as presenter, discussant, track chair, etc.
 - e. Has contributed to DSI
 - f. Has contributed to Alpha Iota Delta honorary
6. The procedure for nomination and selection will be that:
 - a. Nominations will be solicited from the general membership in the Spring Newsletter for the award to be presented the following spring. The chair of the current committee will contact the chair of the committee from the previous year to determine if there were any candidates that should be considered again.

- b. Each person who makes a nomination, or the nominee(s), shall provide a nominee's vita and supporting documentation to the Selection Committee Chair. The supporting documentation should address how and why the nominee meets the award's criteria.
 - c. The information portfolio from each nominee will be copied and distributed to the members of the Selection Committee.
 - d. In a manner convenient for the Selection Committee, a joint decision shall be made prior to December 1 of each year to select a recipient or to determine that there will be no recipient.
 - e. If a recipient is selected, an appropriate citation will then be prepared by the Chair of the Selection Committee and sent to the Program Chair for inclusion in the *Proceedings*.
 - f. The Chair of the Selection Committee shall inform the SWDSI President of the names of the nominees for the Distinguished Service Award and the recipient, if any. The President will inform each nominee of the Selection Committee's decision and thank each nominee for his/her contributions to the discipline of Decision Sciences.
7. The Distinguished Service Award Selection Committee will be composed of five members to be appointed by the incoming President. Of the five members, at least two members have to be selected from the Advisory Council and three members from the previous recipients of this Award. The President of the Southwest Region will appoint one of the previous recipients to serve as a chair.